

Order by March 31 to avoid a \$25 late fee THAT WILL BE ADDED TO the individual shipping costs.

AES PROCEDURES TO ORDER AES REGALIA ONLINE

1. Open the link provided (**Advanced Education Students regalia**).

\$75 Doctoral Regalia + \$20 Academic Hood = Total \$95.00

https://www.graduateaffairs.com/college-c-4/university-of-texas-health-science-center-houston-c-4_28/student-master-rental-set-p-133.html

UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER HOUSTON



Student Master Rental Set

Model: UTHSC - Houston

Starting at: \$75.00

Add to Cart:

Add This to My Cart >

Details:

Black souvenir one size fits all elastic banded cap with degree color tassel, black gown and academic hood. Type of degree governs the color of the velvet trim on the hood. Student keeps souvenir cap & degree color tassel. Rental gown and hood must be returned immediately after the ceremony. MSD students receive DDS doctoral gown and tam with master hood. MSD tams with velcro attached tassel must be returned.

2. Be sure to choose only the Custom Height, Shirt Size, & Degree for MSD - Master of Science in Dentistry) or Height, Shirt Size, Cap Size, & Degree for PhD-Doctor of Philosophy. For the rest of the items (souvenir, hood purchase, etc.), you should choose **"No"** unless you want to buy these items and keep them).

3. **Uncheck** the **"Add a cloth gown bag and contour hanger"** (unless you want to purchase).

Please Choose:
(Women may want to add extra inches for heels to their height)

Height head to toe

Shirt Size

Souvenir - 1

Select Degree

If you would like to purchase any of the above from the rental set:

Hood Purchase

Gown, Mortarboard Cap + Tassel Purchase

Add a cloth gown bag and contour hanger Yes (+\$30.00)

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4. Click **"Add this to my cart."** It will show your ordered items. You have the chance to double-check the information in your order. If you need to change your order, click "Back to shopping."
5. Click **"Go to check out."** As a new customer, you must **sign up/register**. Information needed to register (School information) your name, address, phone number, email address, and company name (put UTHSOD).
6. Click on the calendar to select "Date order needed" – **select May 1, 2023** (nothing will ship to you – everything will be distributed the morning of the ceremony pressed and ready to wear at the NRG Arena).
7. Click on the calendar to select **"Ceremony date"** – select **May 19, 2023**.
8. **Shipping method** – the standard is sufficient for all orders placed by March 31. Late orders placed after March 31 must select the rush option with the \$25 late fee. No free shipping option is available on these orders. Gowns will arrive pressed, on a hanger, and in a protective plastic garment bag for delivery and distribution at the commencement site just before the ceremony. No exceptions to this delivery schedule.
9. **Special Instructions** – **Add your tam size to the "Special Instructions/Comments About Your Order" box.** Feel free to write anything essential, precise, or necessary to your order.
10. Continue checkout, **"PayPal"** is our credit card processor. Continue through the checkout and press "Confirm the order" at the bottom of step 3, which will take you to a credit card field to enter your payment information."
11. Continue checkout and click **"Confirm the order"** at the end.
12. You will immediately be emailed a confirmation of your order with a 5-digit invoice number. First, save or print the receipt for your records. Then, double-check to be sure you have provided accurate information. If you need to change or correct anything after you've submitted the order, email the change or correction to sales@graduateaffairs.com and cite your 4-digit invoice number.

Nothing will be shipped to you. All apparel will be distributed as a group, pressed and ready to wear at the ceremony site on the day of your scheduled ceremony.

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Tam Sizing

Measure the circumference of your head approximately 1" above your ear. Then, convert the inches to the corresponding size below. Always go to the next size up if your measurement falls between those listed below.

INCHES	SIZE
20 7/8"	6 5/8 small
21 1/4	6 3/4 small
21 5/8	6 7/8 small
22	7 medium
22 2/3	7 1/8 medium
22 3/4	7 1/4 medium
23 1/8	7 3/8 large
23 1/2	7 1/2 large
23 7/8	7 5/8 large
24 1/4	7 3/4 x-large
5/8	7 7/8 x-large
25	8 x-large