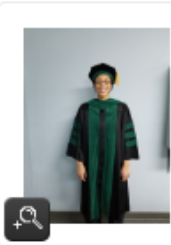


## DDS PROCEDURES TO ORDER RENTAL REGALIA

1. Open the link provided. [Student Doctor Rental Set \[UTHSC - Houston\] - \\$100.00 : Graduation Supplies | Caps and Gowns, Tassels, Stoles | Graduate Affairs](#)



**Student Doctor Rental Set**

Model: UTHSC - Houston

**Starting at: \$100.00**

Add to Cart:  [Add This to My Cart >](#)

**Details:**  
Black rental tam with degree color band and old gold rayon tassel, black gown with degree color velvet panels & chevrons, and academic hood. Students have the option to purchase online a year dated souvenir tassel to keep. Degree title is indicated by the color of the velvet trim on the hood. You must return the rental gown, hood and tam/tassel immediately after the ceremony. Do not remove the velcro attached tassel from the tam - it must be returned

**Order by March 31 to avoid a \$25 late fee THAT WILL BE ADDED TO the individual shipping costs and specify May 1 as "Date order needed" at checkout.**

Please Choose:  
(Women may want to add extra inches for heels to their height)

Height head to toe

Shirt Size

Tam Size  [Tam Measurement Guide](#)

Souvenir - 1

Souvenir - 2

Souvenir - 3

Select Degree

Dental class is billed and pays for all dental student regalia.

**If you would like to purchase any of the above from the rental set:**

Hood Purchase

Gown, Motorboard Cap + Tassel Purchase

Add an octagon velvet tam with gold metallic tassel purchase  
 [Tam Measurement Guide](#)

Add a cloth gown bag and contour hanger ☐ Yes ( +\$30.00 )

2. Be sure to choose only the **Height, Shirt Size, Tam Size (for doctors) & Degree**. For the rest of the items (**souvenir, hood purchase, etc.**), you should choose **"No"** unless you want to buy these items and keep them.

## DDS PROCEDURES TO ORDER RENTAL REGALIA

3. **Uncheck** the *“Add a cloth gown bag and contour hanger”* (unless you want to purchase).
4. Click the red box *“Add this to my cart.”* It will show your ordered items. You have the chance to double-check the information in your order. If you need to change your order or add announcements, click *“Back to shopping.”* Please feel free to place regalia and announcement orders all in one order. Announcement orders are shipped separately from regalia and should be received in about 2-3 weeks.
5. Click *“Go to check out.”* As a new customer, you must sign up/register. Information needed to write (School information) name, address, phone number, email address, and company name (**put UTHSOD**).
6. **Skip the tax-exempt ID # section. Instead, click on the calendar to select “Date order needed.”**  
– select **May 1, 2024**. This is an arbitrary date - you will not receive your regalia before this date – all rental regalia will be delivered, distributed, pressed, and ready to wear at the commencement site just before the ceremony. No exceptions to this delivery schedule.
7. Click on the calendar to select *“Ceremony date.”* – select **May 10, 2024**.
8. **Shipping method** – Select the free shipping method option.
9. **Special Instructions** – Feel free to write anything that you feel is unclear or essential to your order.
10. **Continue checkout and check your total; no discount coupons are available.** Continue checkout again, and at the bottom of step 3, confirm the order. There should only be a balance if you purchase an item.
11. **You will immediately be emailed a confirmation of your order with a five-digit invoice number.** Save or print the receipt for your records. Then, double-check to be sure you have provided accurate information. If you need to change or correct anything after you’ve submitted the order, email the change or correction to [sales@graduateaffairs.com](mailto:sales@graduateaffairs.com) and cite your five-digit invoice number.